

Center located at:
1063 Hartman Station Road
Lancaster, PA 17601

Website: www.greystonemanortrc.org

Stephanie Fleck, Program Director

Phone: (717) 615-9222

Email: sfleck@greystonemanortrc.org

Billing or general questions:

Sandi Keim – Office Manager

Phone: (717) 844-1798

Fax: (717) 553-0664

Email: general.info@gmtrc@gmail.com

Mailing Address for Forms / Payments

**Greystone Manor TRC
PO Box 10724
Lancaster, PA 17605-0724**

2024 Break Week Dates

GMTRC will be closed to programming on the following dates:

- Closed – Mar. 25 – Mar. 31
- Closed – Jun. 24 – Jun. 20
- Closed – Sept. 23 – Sept. 29
- Closed – Dec. 23 – Jan. 5, 2025

2024 Holiday Closures:

New Year's Day – Mon., Jan 1
Independence Day – Thurs., July 4
Thanksgiving Day – Thurs., Nov. 28
Christmas Day – Wed., Dec. 25

Memorial Day – Mon., May 27
Labor Day – Mon., Sept. 2
Christmas Eve – Tues., Dec. 24
New Year's Eve – Tues., Dec. 31

Included Paperwork:

- Medical Form
- Registration Form
- General Liability Waiver
- Adult Waiver OR Minor Waiver
- Therapist Assessment Form (Optional)
- Teacher Assessment Form (Optional)
- Participant Policies

Note: All forms must be updated annually.

What to wear:

- Long pants and boots or hard-soled shoes with a closed toe and heel are required.
- Avoid loafers and sandals, slippery pants and leggings, jewelry, scarves, or other items that may catch on the saddle or horse during any activities.

Welcome 2024 Participants!

Welcome to a new year of equine assisted services at GMTRC. Along with welcoming many familiar faces to the program, we are excited about the opportunity to provide services to new participants in 2024 as well! We offer a variety of equine assisted services and look forward to working with you to determine which of our services is best suited to meet your individual needs. All lessons and programs are developed to focus on social, emotional, physical, and intellectual goals of the participants involved.

The standard fee is \$80 per lesson. We realize this payment structure might not be feasible for everyone. Should this fee structure create a financial hardship for you or your family, please contact Sandi in our Finance office to discuss financial options.

GMTRC activities are scheduled on a first come basis. By returning your forms in a timely manner, it will ensure fewer delays in scheduling. All paperwork must be updated including the 2024 medical form. A staff member will contact you when there is an opening in the schedule. If there are no suitable openings available, participants will remain on our waitlist until an opening becomes available. **New students will also be required to complete an intake prior to scheduling.**

Attendance: We encourage faithful attendance from all our participants. If you do need to cancel a lesson, please call or text the program phone at 717-615-9222 as soon as possible so that we can make the necessary adjustments to the schedule. Messages sent directly to instructors or other staff cannot be guaranteed and may result in no-show or late cancellation fees.

Please refer to the **GMTRC Participant Policies** for more information on our attendance and reschedule policies.

Thank you! We look forward to seeing you at the barn.

Stephanie Fleck

Stephanie Fleck
Program Director